

# COLLEGE OF PHARMACEUTICAL SCIENCES, BERHAMPUR

At/Po: Mohuda, Dist: Ganjam, PIN-760002, Phone: 06802260758, Email: principal\_cpsbam@yahoo.co.in



## GRIEVANCE FORM

(Common grievance form for the staff and students related to ragging, sexual harassment, Discrimination based on gender, caste, physical disability, minority etc.)

**[Instructions: Download and Fill out the form describing the details of grievance and submit it at the principal's office or send the scan copy of the filled out form to grievancecps@gmail.com ]**

|                                                                                                        |  |                                  |  |
|--------------------------------------------------------------------------------------------------------|--|----------------------------------|--|
| Name of complainant                                                                                    |  |                                  |  |
| Course, Class/Dept                                                                                     |  |                                  |  |
| Registration No/ Employee ID No                                                                        |  |                                  |  |
| Contact No                                                                                             |  |                                  |  |
| E-Mail                                                                                                 |  |                                  |  |
| Type of complaint (Put ✓ mark)                                                                         |  |                                  |  |
| • Sexual Harassment                                                                                    |  | • Gender based Discrimination    |  |
| • Ragging                                                                                              |  | • Community based discrimination |  |
| • Caste based discrimination                                                                           |  | • Other Discrimination           |  |
| <b>Details of Complaint</b><br><i>Write the grievance details (Attach separate sheet, if required)</i> |  |                                  |  |
|                                                                                                        |  |                                  |  |
|                                                                                                        |  |                                  |  |
| Signature of complainant:                                                                              |  | Date:                            |  |